**PURCHASE ORDER**

Nomor : Pengiriman :

Tanggal : Nomor PO :

Kepada : Dikirim ke :

Up. :

Alamat :

| **Kode** | **Deskripsi** | **Jumlah** | **Unit** | **Harga** | **Disc** | **Sub Total** | **Pajak** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 001  002 | Kertas HVS  Pulpen | 10  10 | Box  Box | Rp 50,000  Rp 20,000 |  | Rp 500,000  Rp 200,000 | 10%  10% |

Total Pajak

Biaya Kirim

Total

Dibayar

Saldo

( PENERIMA ) (PERUSAHAAN ANDA)

\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAMA LOGO PERUSAHAAN PURCHASE ORDER**

**NO. 0000**

**PT. SANJAYA**

Jalan Sudirman no. 1

Jakarta 201882

Indonesia

Tanggal Pemesanan: 30/10/2021

Tanggal Pengiriman : 05/11/2021

| **No.** | **Item** | **Qty** | **Harga** | **Total** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Sub Total**

**PPN**

**Total**

**Syarat & Ketentuan**